

**U.S. General Services Administration, Technology Transformation Service, 18F
and
U.S. Department of Defense, National Geospatial-Intelligence Agency**

**FORM 7600A, ATTACHMENT 1
Additional Clauses**

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number NGA-2017-1 - 0000 - 0000
 GT&C # Order # Amendment/Mod #

DEPARTMENT AND/OR AGENCY		
1.	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
Name	U.S. Department of Defense, National Geospatial-Intelligence Agency	U.S. GSA, Technology Transformation Service
Address	7500 GEOINT Drive, Springfield, Va. 22150	1800 F Street, N.W. Washington, D.C. 20405
2. Servicing Agency Agreement Tracking Number (Optional) _____		
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
4. GT&C Action (Check action being taken) <input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made. <input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.		
5. Agreement Period Start Date <u>03-28-2017-PAN</u> End Date <u>09-30-2017</u> of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY		
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes <input type="checkbox"/> If Yes, is this an: Annual Renewal <input type="checkbox"/> Other Renewal <input type="checkbox"/> State the other renewal period: _____ No <input checked="" type="checkbox"/>		
7. Agreement Type (Check One) <input checked="" type="checkbox"/> Single Order IAA <input type="checkbox"/> Multiple Order IAA		
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation		
Note: Specific advance amounts will be captured on each related Order.		

United States Government
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9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)

(Optional for Assisted Acquisitions)

Direct Cost \$150,000.00
Overhead Fees & Charges
Total Estimated Amount \$150,000.00

Provide a general explanation of the Overhead Fees & Charges
The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund ☐ Revolving Fund ☐ Working Capital Fund ☐ Economy Act (31 U.S.C. 1535/FAR 17.5) ☒ Other Authority ☐

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

b. Servicing Agency's Authority (Check One)

Franchise Fund ☐ Revolving Fund ☐ Working Capital Fund ☐ Economy Act (31 U.S.C. 1535/FAR 17.5) ☒ Other Authority ☐

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)

Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.

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13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

30

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

Please see Form 7600A, Attachment 1 - Additional Clauses

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GT&C # Order # Amendment/Mod #

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

Please see Form 7600A, Attachment 1 - Additional Clauses

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

22. Annual Review of IAA

By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	(b)(3) 10 USC § 424	Rob Cook
Title	PEO, Ent. Innovation Services Office	Commissioner, TTS
Telephone Number(s)	(b)(6)	
Fax Number		
Email Address	(b)(3) 10 USC § 424	rob.cook@gsa.gov
SIGNATURE	(b)(3) 10 USC § 424	E-SIGNED by Vladlen David Zvenyach on 2017-03-27 13:49:09 UTC
Approval Date		

IAA#: NGA-2017-2
Order#: 0001

STATEMENT OF WORK FOR TTS SERVICES TO BE PROVIDED TO THE NGA

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Technology Transformation Service (TTS) transforms the way government builds, buys, and shares technology. TTS is responsible for designing, building and/or operating technology products, services, and other technology assets for Federal agencies. TTS also consults with Federal agencies on the design, build, procurement, and/or operations of technology and the recruitment of staff with related expertise. The Office of 18F is a division within TTS that helps agencies deliver on their mission through the development of digital and web services.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the National Geospatial-Intelligence Administration (NGA). NGA wishes to better understand the agile development process to improve the outcomes of their digital acquisitions process with vendors. NGA is currently conducting agile training and wants to ensure they are aligning with recommendations from GSA. To help achieve its goals, the NGA is engaging GSA to deliver educational training and agile methodology coaching.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the NGA with the following educational services in support of their digital service team:

1. Design, facilitate, and customize educational experiences and trainings to address needs found during acquisitions discovery.
2. Conduct an Agile Inception Workshop with key stakeholders. During an Agile Inception Workshop, 18F engages key stakeholders through a series of exercises to help identify product-owner vision, roadmapping, user-centered design considerations, and agile principles for teams.
3. Deliver up to 8 weeks of ongoing coaching to NGA team working on a real content development and management product. This includes 3 hours of live remote coaching each week.

3.0 REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs including (1) labor costs, (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

4.0 DELIVERABLE TIMELINE

The Servicing Agency shall deliver to the Requesting Agency the following:

Item	Due By
Preparation Work	To be scheduled as soon as mutually possible upon ratification of this IAA.
Four days of on-site training and workshops	To be scheduled as soon as mutually possible upon ratification of this IAA.
Three hours/week of remote coaching	Delivered throughout the length of the engagement.
Other training as mutually agreed	To be scheduled as soon as mutually possible upon ratification of this IAA.

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA 18F will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues.

7.0 REQUESTING AGENCY RESPONSIBILITIES

To ensure best execution of the agreed-upon working under this agreement, NGA must make the following commitments to the servicing agency:

- A. Provide key personnel -- including project/product manager, contracting representative, 2-3 representative users (if possible) -- over the duration of the engagement**
 - B. Provide access and information to relevant software platforms and infrastructure documents, at the FOUO or Unclassified level, for NGA-hosted software at the National Labs and other locations.**
 - C. Any and all relevant procurement-related documents**
 - D. Travel to GSA's facility at 1800 F Street, NW, Washington, DC 20405**
-

IAA# : NGA-2017-1

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F

and

U.S. Department of Defense, National Geospatial-Intelligence Agency

7600B, ATTACHMENT B

Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

IAA: NGA-2017-1

Order#: 0001

U.S. Department of Defense, National Geospatial-Intelligence Agency

7600B, ATTACHMENT C

Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be **\$70,000**.

B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.

C. The servicing agency is able to provide or get by contract the ordered goods or services.

D. The order is in the best interest of the United States Government

Print Name

(b)(3) 10 USC § 424

Signature

Date: 21 March 2017

IAA: NGA-2017-2

Order#: 0001

U.S. Department of Defense, National Geospatial-Intelligence Agency

7600B, ATTACHMENT C

Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be **\$50,000**.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government
- E. 18F will ensure compliance with DOD Financial Management Regulations (FMR)

Print Name

(b)(3) 10 USC § 424

Signature

Date: 21 March 2017

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
Order Requirements and Funding Information (Order) Section

IAA Number	NGA-2017-1	-	0001	-		Servicing Agency's Agreement
	GT&C #		Order #		Amendment/Mod #	Tracking Number (Optional)

PRIMARY ORGANIZATION/OFFICE INFORMATION					
24.	Requesting Agency		Servicing Agency		
Primary Organization/Office Name	U.S. Department of Defense, National Geospatial-Intelligence Agency		U.S. GSA / Office of Citizen Services, Innovative Technologies and 18F		
Responsible Organization/Office Address	7500 GEOINT Drive, Springfield, Va. 22150		1800 F Street, N.W. Washington, D.C. 20405		
ORDER/REQUIREMENTS INFORMATION					
<p>25. Order Action (Check One)</p> <p><input checked="" type="checkbox"/> New</p> <p><input type="checkbox"/> Modification (Mod) – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.</p> <p><input type="checkbox"/> Cancellation – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.</p>					
26. Funding Modification Summary by Line	Line # _____	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ _____	\$ _____	\$ _____	\$ _____	\$0.00
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0.00
Funding Change for This Mod	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0.00
TOTAL Modified Obligation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00
Total Advance Amount (-)	\$ _____	\$ _____	\$ _____	\$ _____	\$ 0.00
Net Modified Amount Due	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00
<p>27. Performance Period</p> <p>For a performance period mod, insert the start and end dates that reflect the new performance period.</p>					
Start Date		03-28-2017 - PAN		End Date 09-30-2017	
		MM-DD-YYYY		MM-DD-YYYY	

IAA Order

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 GT&C # Order # Amendment/Mod #

Servicing Agency's Agreement
 Tracking Number (Optional)

28. Order Line/Funding Information										Line Number <u> </u>							
					Requesting Agency Funding Information					Servicing Agency Funding Information							
ALC		97000010								47-00-0016							
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB	
TAS Required by 10/1/2014																	
OR Current TAS format			9716/170300 <u>9717/180300-PAN</u>						47X45341								
BETC			DISB						COLL								
Object Class Code (Optional)																	
BPN			DODHM1572						08-044-1469								
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)									2017-A-00-285F-DS11-Q00XF000-AF151-18F Billable								
Requesting Agency Funding Expiration Date <u>09-30-2017</u> MM-DD-YYYY									Requesting Agency Funding Cancellation Date <u>09-30-2022</u> MM-DD-YYYY								
NGA Agile Training																	
Project Number & Title																	
Description of Products and/or Services, including the Bona Fide Need for this Order (State or attach a description of products/services, including the bona fide need for this Order.)																	
See Form 7600B, Attachment A Statement of Work																	
North American Industry Classification System (NAICS) Number (Optional) <u> </u>																	
Breakdown of Reimbursable Line Costs									OR Breakdown of Assisted Acquisition Line Cost:								
Unit of Measure								Contract Cost		\$							
Quantity		Unit Price		Total				Servicing Fees		\$							
1		\$70,000.00		\$ 70,000.00				Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges				\$				Advance for Line (-)		\$							
Total Line Amount Obligated				\$ 70,000.00				Net Total Cost		\$ 0.00							
Advance Line Amount (-)				\$				Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due				\$ 70,000.00													
Type of Service Requirements																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

IAA Order

IAA Number	NGA-2017-1	- 0001	-
	GT&C #	Order #	Amendment/Mod #

Servicing Agency's Agreement
Tracking Number (Optional) _____

29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ _____ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ _____ and Number of Months _____
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. _____

30. Total Net Order Amount: \$ 70,000.00

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

- ☒
- Other Attachments (Optional)

Form 7600B, Attachment A: Statement of Work

Form 7600B, Attachment B: Funding Details (answering Question 35 of this form)

Form 7600B, Attachment C: Economy Act Determination

BILLING & PAYMENT INFORMATION

32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning _____

33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) _____

34. Payment Terms (Check One)

30 days to allow for payment of invoices

- ☐ 7 days ☒ Other Payment Terms (include explanation): _____

IAA Order

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 GT&C # Order # Amendment/Mod # Tracking Number (Optional)

35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

Form 7600B, Attachment B: Funding Details

36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

APPROVALS AND CONTACT INFORMATION

37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	(b)(3) 10 USC § 424	Rob Cook
Title	(b)(3) 10 USC § 424	Commissioner, TTS
Telephone Number		
Fax Number		
Email Address	(b)(3) 10 USC § 424	rob.cook@gsa.gov
SIGNATURE	(b)(3) 10 USC § 424	E-SIGNED by Vladlen David Zvenyach on 2017-03-27 13:48:15 UTC
Date Signed	03-06-2017	

38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds **are accurately** cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency **Funding Official** signs to **start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.**

	Requesting Agency	Servicing Agency
Name	(b)(3) 10 USC § 424	Paula Netro
Title	(b)(3) 10 USC § 424	OCFO <u>Financial Management Analyst</u>
Telephone Number	(b)(6)	
Fax Number		
Email Address	(b)(3) 10 USC § 424	paula.netro@gsa.gov
SIGNATURE	(b)(3) 10 USC § 424	Paula Netro
Date Signed		3/28/2017

IAA Order

IAA Number NGA-2017-1 - 0001 - Servicing Agency's Agreement
 GT&C # Order # Amendment/Mod # Tracking Number (Optional)

CONTACT INFORMATION		
FINANCE OFFICE Points of Contact (POCs)		
The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.		
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	(b)(3) 10 USC § 424	Jackie Xu
Title		Innovation Specialist
Office Address	7500 GEOINT Drive, Springfield, Va. 22150	1800 F Street, NW Washington, D.C. 20006
Telephone Number		
Fax Number		
Email Address	(b)(3) 10 USC § 424	18f-finance-cs@gsa.gov
Signature & Date (Optional)		
40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)		
This may include CONTRACTING Office Points of Contact (POCs).		
	Requesting Agency	Servicing Agency
Name	(b)(3) 10 USC § 424	Andres Lazo
Title		18F Innovation Specialist
Office Address		
Telephone Number		
Fax Number		
Email Address	(b)(3) 10 USC § 424	andres.lazo@gsa.gov
Signature & Date (Optional)		
Name		Matthew Spencer
Title		18F Agreements Lead
Office Address		
Telephone Number		
Fax Number		
Email Address		matthew.spencer@gsa.gov
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		